



# Farm in the Garden Camp

Berkshire Botanical Garden: Stockbridge, MA

## Seasonal-Assistant Camp Director

### Description:

Berkshire Botanical Garden is a not-for-profit, membership-supported educational organization encompassing 20 acres of cultivated land in Stockbridge, Massachusetts. The Garden's mission is to fulfill the community's need for information, education and inspiration concerning the art and science of gardening and the preservation of our environment.

Berkshire Botanical Garden is seeking an Assistant Camp Director for this summer's Farm in the Garden Camp. Farm in the Garden Camp is a day camp for children ages 5-14 held on the beautiful grounds of the Berkshire Botanical Garden in historic Stockbridge, MA. Campers at Farm in the Garden Camp care for farm animals, harvest food they grow themselves, and participate in a wide range of activities.

### Assistant Director responsibilities include:

- Assist the Camp Director in pre-camp responsibilities including: camper registration forms, organizing program supplies and spaces, and planning staff training
- Assist the Camp Director in leading staff training and ongoing staff development throughout the summer
- Provide day to day support and leadership for camp staff and campers
- Oversee early drop-off
- Support the educators with lessons and curriculum development
- Assist with animal chores, garden tasks, and materials management
- Assist in documenting camp activities through photography and note taking
- Teach weekly activity periods as needed
- Assist in other areas as asked by the Camp Director and Director of Education

### Ideal candidates will:

- Have previous experience working with children \*required
- Have previous experience in a camp, school, or similar setting \*required
- Have a marked ability to plan programs and conduct activities
- Be willing to take initiative, solve problems, assess priorities and manage a variety of tasks calmly and effectively
- Have experience with gardening or farming
- Be highly responsible, self-motivated, flexible, and capable of working outside all day
- Have an abundance of patience for working with children as well as a good sense of humor and strong work ethic
- Be able to successfully pass a background check
- Have graduated high school or equivalent

### How To Apply:

Please submit a cover letter and resume to Samantha Ross, Camp Director, at [ssross@berkshirebotanical.org](mailto:ssross@berkshirebotanical.org).

**Hours and Salary:**

40 hours/week during camp season July-August

20-28 hours/week late May-late June:\$16/hour