



Farm in the Garden Camp Registration Instructions



Farm in the Garden Camp is partnering with CampDoc once again to better serve our participants and staff. CampDoc offers an electronic health record system for camps, and you can now electronically complete your participant's health information, liability forms, and provide us with all the other essential information to provide a fun, safe summer at BBG's Farm Camp!

The security and privacy of your participant's health information is important to us. The CampDoc site is secure, encrypted, and password protected. You can find additional information about CampDoc privacy and security information at www.docnetwork.org/security.

Returning Participants

You can log in to update your participant's information and register for this year's programs.

- Visit app.campdoc.com/register/bbg and enter your login information from last year.
- In the **Email** box, type your *email address*.
- In the **Password** box, type the password previously created.
- Click the **CONTINUE** button.
- If you forget your password, type your *email address* and click the "**Forgot Your Password**" button.

New Participants

- Visit app.campdoc.com/register/bbg and click on "Sign Up."
- After signing up for your program, you will receive an "Invitation" email from CampDoc.
- Click on the green "**Accept Invite**" link within the email.
- In the **Confirm Email** box, type your *email address* in order to confirm.
- In the **Password** box, type the password that you want to use.
- Click the **CONTINUE** button.

After you log in, select your participant's name and click on the health profile link to complete your participant's information.

You can only register one camper (for multiple sessions) at a time. After completing payment for one camper, you can click "+ New Participant" and register another camper, and so on.

Required questions will be marked with an * and outlined in red. Upload any required documents to your CampDoc account. If you're on a phone/tablet, you can take a picture to upload the document.

Keep in mind that you can return to app.campdoc.com at any time to make updates to your participant's health information before your program begins. You can log in using the email address and password you previously created.

We're excited to let you know that your participant's health information will save from year-to-year, so once you complete it in CampDoc this season, you won't have to start from scratch next year.

CampDoc sends out periodic reminder emails for incomplete health information. These notifications come from campdoc.com, so please add this to your safe sender list to avoid accidental delivery to junk and spam folders. We don't want you to miss important notices about Farm Camp!

Please note that CampDoc supports the current and previous major releases of Chrome, Firefox, Microsoft Edge, and Safari which provide improved security and performance for health information.

You can navigate to support.campdoc.com at any time for assistance in navigating your CampDoc account.

We are excited to continually improve, building safer, more productive and more efficient systems to create the best experience for you and your family!

Feel free to call CampDoc with technical questions: 734-619-8300. For camp related inquiries, we can be reached either via email (mjenkins@berkshirebotanical.org) or by phone (413-931-3194).

We can't wait to see you this summer!

Farm in the Garden Camp Staff